

General Services Agency
 Copier Segment Upgrade Request
 Ventura County Contract #6473
 County-Wide Multifunctional Device Rental Program

To: Copier Administrator

From: _____ Date: _____

Agency: _____ Department: _____

Contact: _____ Telephone No.: _____

List Current Copier Model and Serial No. Below:

Models	Models	Models	Models	Justification (Required): _____ _____ _____
<input type="checkbox"/> IR 3225, <input type="checkbox"/> CIR5030	<input type="checkbox"/> IR3235i <input type="checkbox"/> CIR 5035	<input type="checkbox"/> IR3245i <input type="checkbox"/> CIR5045 <input type="checkbox"/> IR6055 <input type="checkbox"/> CIR 5051	<input type="checkbox"/> IR 8085 <input type="checkbox"/> IR 6075	
Serial No.	Serial No.	Serial No.	Serial No.	

Address: _____ Floor: _____ Room #: _____

Please charge as follows:

Agency	Fund	Org	Object	Activity	Project

Authorized Signature _____

FOR GSA-PROCUREMENT OFFICIAL USE ONLY

This form will act as Addendum # _____ to County of Ventura Contract #6473 and is intended to be used when adding, upgrading or moving any Segment 1 through 5 Convenience Multifunctional Device.

1. The Convenience Multifunctional Device fleet is revised as follows:
 - a. The following Equipment _____ is **upgraded** as indicated above.
 - b. Pricing and Configuration per Contract 6473.
2. Except as stated in this Addendum, County of Ventura Contract #6473 shall remain fully intact.

By signing below we indicate our acceptance of this Contract Addendum:

THE COUNTY OF VENTURA:

CANON BUSINESS SOLUTIONS, INC.

Printed Name of Authorized Representative

Printed Name of Authorized Representative

Senior Buyer

Title of Authorized Representative

Title of Authorized Representative

Signature of Authorized Representative

Signature of Authorized Representative

Date

Date

